

	ANNUAL MASS MEETING PLANNER			DOC.NO.	NVEC
				ISSUE DATE	25.0
				REV.NO.	
				REV.DATE	
Topic	Members	Month	No of F		
Precaution during welding work, working at height,	TSL,NVEC, Workforce at Gas Holder	Jan-18	As per / workf		
Understanding for all before executing critical job& safety precautionary measures to be assured	TSL, NVEC, Workforce at LD#2	Feb-18	As per / workf		
Consequence Management, Use of mobile Phone during work	TSL,NVEC, Workforce at PH#6	Mar-18	As per / workf		
Contractor Safety Management System	TSL &NVEC workforce at Gas Holder	Apr-18	As per / workf		
Hot work, Ergonomics, General Health & Safety	TSL &NVEC workforce at fabrication shop	May-18	As per / workf		
Emergency Preparedness	TSL & NVEC Workforce at PH#6	Jun-18	As per / workf		
Fire & Electrical Safety	TSL, NVEC	Jul-18	As per / workf		
General Safety Management System	TSL,NVEC	Aug-18	As per / workf		
Safe Working condition, Use of firefighting equipment	TSL, NVEC	Sep-18	As per / workf		
Electrical Safety	TSL, NVEC	Oct-18	As per / workf		
Working at height, USE of PPE	TSL, NVEC	Nov-18	As per / workf		
Safe working condition with moving machinery	TSL,NVEC	Dec-18	As per / workf		

Note:i) Presence of Project coordinator is mandatory in every monthly Mass Meeting and site will invite to Proprietor to be present
ii) As per new order site name will be nominated in the blank places (Jul-18 onwards))

Prepared By:

Approved By:

C/MMP/08
08.2016
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NIL
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